

DYNAMIC LOCKDOWN POLICY 2017-18

INTENT

Beechwood Sacred Heart School is implementing this policy to ensure that the school has the ability to lockdown the site in response to a fast-moving incident such as a firearms or weapons attack, either directly at the site or in the vicinity. The policy aims to prevent people moving into danger areas and preventing or frustrating the attackers accessing a site or part of it. The policy also aims to delay the attackers during the course of the attack and reduce the number of casualties. Guidance has been taken from the 'Stay Safe' principles as set out by the National Police Chief's Council <https://www.gov.uk/government/publications/recognising-the-terrorist-threat>

HOW TO ACHIEVE DYNAMIC LOCKDOWN

- The school has identified all access and egress points.
- The school has identified how to quickly secure these points and how it can allow specific areas to be locked down.
- Staff are aware of their role and will have trained to execute their roles effectively.
- The procedure will be acted out each academic year.
- People will be stopped from entering or leaving the site-people will be directed away from danger.

HOW TO LET PEOPLE KNOW WHAT IS HAPPENING

- The school will use its designated lockdown alarm tone.
- Word of mouth.
- Texts, emails staff phones etc.
- 'Pop up' on employees' computers.

TRAINING STAFF

- All staff will be trained using the Stay Safe principles of RUN HIDE TELL.
- All staff will know what is expected of them, their roles and responsibilities.
- Plans will be tested with staff annually.
- There will be regular refresher training.

Further advice and guidance is available www.nactso.gov.uk

RUN

- Escape if you can.
- Consider the safest options.
- Is there a safe route? RUN if not HIDE
- Can you get there without exposing yourself to great danger?
- Insist others leave with you.
- Leave belongings behind.

HIDE

- If you can't RUN, HIDE.
- Find cover from gunfire.
- If you can see the attacker, they may be able to see you.
- Cover from view does not mean you are safe, bullets go through glass, brick, wood and metal.
- Find cover from gunfire eg. substantial brickwork/heavy reinforced walls.
- Beware of exits.
- Try not to get trapped.
- Be quiet, silence your phone.
- Lock/barricade yourself in.
- Move away from the door.

TELL

- Call 999-What do the Police need to know?
- Location-Where are the suspects?
- Direction-Where did you last see the suspects?
- Descriptions-Describe the attacker, numbers, features, clothing, weapons etc.
- Further information-casualties, type of injury, building information, entrance, exits, hostages etc.
- Stop other people entering the building if it is safe to do so.

ARMED POLICE RESPONSE

- Follow officers' instructions.
- Remain calm.
- Can you move to a safer place?
- Avoid sudden movements that may be considered a threat.
- Keep your hands in view.

OFFICERS MAY

- Point guns at you.
- Treat you firmly.
- Question you.
- Be unable to distinguish you from the attacker.
- Officers will evacuate when it is safe to do so.

PARENTS

- Information about the school's lockdown procedures will be disseminated to all parents via the policy section on the website.
- Usually a lockdown situation will be declared on the recommendation of police or emergency personnel. If this occurs, parents will be notified as soon as it is practical to do so.
- Parents are requested not to come to the school, as students will not be released to parents during lockdown.
- Parents are also asked not to call the school as this may tie up emergency lines that must remain open.
- Parents should not expect their child to call them, nor should they call student mobiles, as the lockdown situation requires silence in order not to alert an intruder to the presence of students and staff in classrooms. If your child's stay at school is extended beyond the regular time, you will receive information about the time and place that you can pick up your child.

PUPILS

- Must listen to the instruction of the adult who is with them.
- If there is no adult present then students must follow the RUN HIDE TELL instructions.
- Students must be as quiet as possible.
- Students must turn phones off.

STAFF

- Staff must read and understand this policy.
- Staff must attend the annual training.
- It is the responsibility of staff to ensure that students follow the RUN HIDE TELL policy,
- The Head or Deputy must activate the alarm.
- The Head or Deputy must call the Police.
- The Caretakers if possible must stop people entering the site.

